

DEPARTMENT OF LABOR AND EMPLOYMENT
PROFESSIONAL REGULATION COMMISSION
REGION X (CAGAYAN DE ORO)

Skypark, Limketkai Center, Cagayan de Oro City

ANNUAL PROCUREMENT PLAN FOR FY 2020 - non CSE

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)	Remarks (Explaining changes from the APP)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
A.III.a.1	Travelling Expenses	CDO	Alternative Mode	Within 2020	N/A	N/A	N/A	GoP	1,548,000.00	1,548,000.00	0	Mobile Outreach, Offsite Service Centers & Occular Inspections (EO 298 SERIES OF 2004), CPD Meetings, Test Paper Custodian	
A.III.a.1	Training Expenses	CDO	Alternative Mode	Within 2020	N/A	N/A	N/A	GoP	302,000.00	302,000.00	0	Training materials and services for the conduct of various trainings for the employees of PRC CDO	
A.III.a.1	Office Supplies Expenses	CDO	Alternative Mode - Shopping	Within 2020	N/A	N/A	N/A	GoP	1,465,000.00	1,465,000.00	0	Common Office Supplies for the delivery of services	
A.III.a.1	Accountable Form Expenses	FAD	Competitive Bidding	Within 2020	Within 2020	Within 2020	Within 2020	GoP	1,244,000.00	1,244,000.00	0	Expenses for purchase of Official Receipt	
A.III.a.1	Utilities - Electricity	FAD	N/A	N/A	N/A	N/A	N/A	GoP	922,000.00	922,000.00	0	Electricity consumption for CDO & Iligan Offsite	
A.III.a.1	Utilities - Water	FAD	N/A	N/A	N/A	N/A	N/A	GoP	41,000.00	41,000.00	0	Water consumption for CDO & Iligan Offsite	
A.III.a.1	Communication Expenses - Postage and Courier Services	FAD	Alternative Mode	Within 2020	N/A	N/A	N/A	GoP	40,000.00	40,000.00	0	Delivery services of documents to PRC Central Office & other Regional Offices & to other government agencies/ private entities	
A.III.a.1	Communication Expenses - Mobile	FAD	Alternative Mode - Shopping	Within 2020	N/A	N/A	N/A	GoP	7,000.00	7,000.00	0	Telecommunications Provider (For office communication & operation (Offsite & Regional expenses)	

A.III.a.1	Security Services	FAD	Competitive Bidding	March 2020	March 2020	April 2020	May 2020	GoP	1,201,000.00	1,201,000.00	0	Provision of Security Services for PRC CDD Regional Office X
A.III.a.2	General Services - Examination	LRD	N/A	N/A	N/A	N/A	N/A	GoP	5,713,000.00	5,713,000.00	0	Conduct of various licensure examinations for FY 2020
A.III.a.1	Office Equipment	CDO	Alternative Mode	Within 2020	N/A	N/A	N/A	GoP	40,000.00	40,000.00	0	Purchase and preventive maintenance of office equipment necessary for the delivery of offered services
A.III.a.1	Motor Vehicles	CDO	Alternative Mode	Within 2020	N/A	N/A	N/A	GoP	102,000.00	102,000.00	0	Purchase and preventive maintenance, replacement of parts of motor vehicles
A.III.a.1	Information & Communication Technology Equipment	CDD	Alternative Mode	Within 2020	N/A	N/A	N/A	GoP	20,000.00	20,000.00	0	Purchase and preventive maintenance, replacement of parts of IT equipment necessary for the delivery of offered services
A.III.a.1	Repairs and Maintenance - Furniture and Fixtures	CDO	Alternative Mode	Within 2020	N/A	N/A	N/A	GoP	23,000.00	23,000.00	0	Quarterly preventive maintenance, replacement of parts and other corrective actions may done for furniture & fixtures
A.III.a.1	Tax, Duties and Licenses	FAD	N/A	Within 2020	N/A	N/A	N/A	GoP	8,000.00	8,000.00	0	Licenses and tax incurred in the delivery of offered services
A.III.a.1	Insurance Expenses	FAD	Alternative Mode - Agency to Agency	Within 2020	N/A	N/A	N/A	GoP	12,000.00	12,000.00	0	Insurance expenses for the office vehicle
A.III.a.1	EME	CDO	Alternative Mode	Within 2020	N/A	N/A	N/A	GoP	91,000.00	91,000.00	0	Miscellaneous expenses incur during official functions/ consultative meetings etc.
A.III.a.1	Other General Services	CDD	N/A	Within 2020	N/A	N/A	N/A	GoP	362,000.00	362,000.00	0	Salary of Job Orders
A.III.a.1	Representation	CDO	Alternative Mode	Within 2020	N/A	N/A	N/A	GoP	31,000.00	31,000.00	0	Representation expenses incur during official functions
A.III.a.1	Fuel, Oil and Lubricants Expenses	FAD	Alternative Mode	Within 2020	N/A	N/A	N/A	GoP	121,000.00	121,000.00	0	Fuel, Oil and Lubricant Expenses for the delivery of offered services
A.III.a.1	Rent - Building/ School/ Room	CDD	Alternative Mode - Negotiated	Within 2020	N/A	N/A	N/A	GoP	1,574,000.00	1,574,000.00	0	Lease of Office Space for PRC Regional Office X (MYOA 2019-2022) , Examination venues, and vehicle rental



Grand Total

14,867,000.00 14,867,000.00

Prepared by:


REZALYN A. MAPUTOL
Secretary, RBAC

Certified Funds Available/Certified
Availability of Allotment :


MARIANNE FELIZ O. LEGASPI/ CHERRY B. TORRES
Accountant/Budget Officer

Recommending Approval:
The Regional BAC:


FLORIDA A. TAN
Chairman



MARIA MELAGROS A. GOLIS
Vice-Chairman


DONNA T. GARZON
Member

Travel Order - Iligan
DAISY Q. ALBAÑO
Member


MARICHOR N. EMPEDRAD
Member

Approved:


JULIE L. SABALZA
Chief PRO, LRD/OIC, Regional Director